

CARMICHAELS BOROUGH

February 9, 2022

5:00 P.M.

Pledge of Allegiance

PRESENT: Marianne Gideon, Mark Hanley, Ralph Ewart, Allen Anderson, David Antonini, Solicitor Dennis Makel, Code Enforcement Officer Mark Gordon

ABSENT: Mayor Melodie Berardi

Minutes: Motion made by Mark Hanley to approve the Minutes of the January Reorganization and Regular meetings. Seconded by Allen Anderson. Motion carried.

Bills: Motion made by Mark Hanley to pay the current bills. Seconded by Allen Anderson. Motion carried.

Correspondence

Request for donation received from the Flenniken Library.

Motion made by Mark Hanley to donate \$250.00 to the Flenniken Library. Seconded by Ralph Ewart. Motion carried.

Administration

Motion made by David Antonini, retro to January 3, 2022, to reappoint the Borough Secretary as the AORO (Agency Open Records Officer). Seconded by Marianne Gideon. Motion carried.

Motion made by Mark Hanley, retro to January 3, 2022, to retain Shelley Anderson as the Borough Secretary/Treasurer. Seconded by Ralph Ewart. Motion carried.

Motion made by Mark Hanley, retro to January 3, 2022, to retain Allen Anderson as the Office Assistant. Seconded by Ralph Ewart. Allen Anderson abstained from voting. Motion carried.

Motion made by Mark Hanley, retro to January 3, 2022, to retain First National Bank as our Financial Institution. Seconded by Ralph Ewart. Motion carried.

Motion made by Mark Hanley, retro to January 3, 2022, to retain Mark Gordon as our Code Enforcement and Zoning Officer. Seconded by Ralph Ewart. Motion carried.

Motion made by Mark Hanley to reaffirm the Motion made by Marianne Gideon by communication through email on January 27, 2022, due to time limitation, to pay the IRS \$3,878.33 for the quarter ending March 2016, which was seconded by Allen Anderson with motion passing 4 to 1. Seconded by Ralph Ewart. Motion carried.

William T. Grimm & Associates, Borough Auditor, submitted the 2021 Audit to DCED on January 28, 2022. The Auditor found no discrepancies and all information balanced.

Motion made by Mark Hanley to renew our application with S.A.M. (System for Award Management) in the amount of \$599.00. Seconded by Marianne Gideon. Motion carried.

Community Development

Streets

There are several street signs needing replaced, namely, No Parking Here to Corner, No Parking during snow removal hours and Park with Traffic. Chemung was contacted for quote on cost. Action on this matter is tabled to the next meeting.

Public Safety

Code Enforcement – Report given to Council.

Discussion regarding Triple M. Auto on Vine Street.

Motion made by Mark Hanley to authorize the Solicitor to speak with the owner of Triple M. Auto to cease and desist doing business and to address clean-up of the property and authorizes the Solicitor to take appropriate steps, along with the Code Enforcement Officer, in this matter. Seconded by Allen Anderson. Motion carried.

Police – Report emailed to Council

Discussion regarding the report and how much information can be shared with Council. Mark Hanley will talk to Chief Smith.

Solicitor – nothing new to report

Engineer – Report given to Council

Discussion regarding the line-of-sight concern at the Carmichaels Service Center. This matter has been discussed with them and they are making an effort to correct the situation.

Discussion regarding Equitrans Road Bond funds.

UNFINISHED BUSINESS

Discussion regarding the parking ordinance – Ordinance 4-2021. Motion made by Mark Hanley that this Ordinance is not to be enforced. Seconded by David Antonini. Motion carried. Mark Hanley will notify Chief Smith.

Discussion regarding the Ordinances submitted by the County. Tabled until the March 9th meeting.

Discussion regarding the security of the building, particularly in keeping the front door locked during business hours. Motion made by Mark Hanley to purchase a Blink Video Doorbell for the front door and any necessary equipment not to exceed \$500. Seconded by Allen Anderson. Motion carried.

NEW BUSINESS

Discussion regarding decorating of the pine tree in the Borough lot for other holidays and not just for Christmas. Farrah Doman, owner of For the Love of Dance expressed an interest in assisting with the decorating, along with her dance students, who are covered by her insurance while away from the dance studio. Solicitor Makel offered to donate white lights for the tree, which will be on a timer.

Motion made by Mark Hanley to allow Farrah Doman and her students at For the Love of Dance Studio to assist with decorating of the pine tree throughout the year. Seconded by Marianne Gideon. Motion carried.

Discussion regarding damaged snowflake decorations. The Secretary will contact the Chamber of Commerce and Kiewit regarding the damage created to the snowflakes during the heavy hauling through the Borough.

Motion made by David Antonini to reaffirm the tax rate of 5 mills as set forth in the Borough Budget that was adopted on December 8, 2021. Seconded by Marianne Gideon. Motion carried.

Discussion regarding Zoning Board Members and terms of service. The Secretary will contact the board members regarding this.

Discussion regarding NIMS (National Incident Management System) Certification for Council members. Marianne Gideon will talk to Richie Policz regarding this, as well as updating the Emergency Operations Plan for the Borough.

Discussion regarding the Jr. Council Member Program. The Secretary will contact Fred Morecraft at the Carmichaels Area School District to arrange a meeting to discuss the program.

Motion made by Mark Hanley to continue the meeting at President's Call. Seconded by Allen Anderson. Motion carried.

Respectfully submitted,
Shelley Anderson, Secretary/Treasurer