

CARMICHAELS BOROUGH

MARCH 10, 2021

5:00 P.M.

Pledge of Allegiance

PRESENT: Marianne Gideon, Amber DeBolt, Mark Hanley, Ralph Ewart, Solicitor Dennis Makel, Mayor David Jack

BY PHONE: Officer Melissa Adamson

VISITOR: Melodie Berardi

**TACS/ORI**

Officer Adamson explained that the ORI keeps the Borough active with the State. TACS keeps uniformed outline of the officers. Makes sure that everything is done and up-to-date. Without an ORI you cannot hire a police officer or have a police department.

Officer Adamson stated she has approximately 5 active cases that are outstanding. There is active evidence in the evidence room. Officer Adamson will provide more information regarding the status of these outstanding cases to Solicitor Makel.

The Canine Agreement will be emailed to Officer Adamson for her review.

Motion made by Amber DeBolt to adopt the Resolution to appoint Melodie Berardi to the vacant seat of Council. Seconded by Mark Hanley. Motion carried.

Motion to approve the Minutes of the previous four meetings made by Mark Hanley. Seconded by Amber DeBolt. Motion carries. Melodie Berardi abstains.

Motion to discontinue the service of AT&T (FirstNet) cell phone service for the police department and S&D Calibration for the stop watches made by Mark Hanley. Seconded by Ralph Ewart. Motion carries. Melodie Berardi abstains.

Motion to approve the payment of the remainder of the bills by Mark Hanley. Seconded by Ralph Ewart. Motion carries. Melodie Berardi abstains.

**Correspondence**

Complaint received from a Township resident regarding suspension of the Borough Police Department.

Resignation from Ralph Ewart as a member of the Zoning Hearing Board.

Motion made by Amber DeBolt to accept the Resignation of Ralph Ewart from the Zoning Hearing Board. Seconded by Mark Hanley. Motion carried.

## **Committee Reports**

### **Administration**

#### **Alarm Monitoring System**

It is noted that the system to access to the cameras and change the password had been locked, not allowing the password to be changed. The alarm system including smoke detectors, motion sensors, and door alarms were all non-functional. It is noted that this took place approximately September of 2019 but as of March 5, 2021, everything has been restored.

Lew from the alarm company came today and updated the entire system. The cameras are only accessible by the office staff. New batteries are in the alarm, motion sensors, door alarms, and smoke detectors.

Motion made by Melodie Berardi to authorize President of Council to have access codes to the building and the alarm monitoring system, along with the password to the cameras. Seconded by Amber DeBolt. Motion carried.

#### **Tax Collector**

The Tax Collector delivered a report of unpaid taxes for the Borough and a check for funds owed to the Borough for taxes.

#### **InfoCon- Street Light Assessments**

Motion made by Marianne Gideon, based upon the recommendation of the Secretary/Treasurer, who was appointed by Resolution as Tax Collector of the Street Light Assessments on December 9, 2020, the Council authorizes the Secretary/Treasurer to mail the Street Light Assessments as printed by InfoCon. Seconded by Amber DeBolt. Motion carried.

#### **Quickbooks Update**

Motion made by Mark Hanley to allow the Secretary/Treasurer to purchase the Quickbooks Upgrade for \$399.99 when the funds are available, but prior to May of 2021. Seconded by Marianne Gideon. Motion carried.

#### **Liquid Fuels**

The office received a call from the Auditor General's Office regarding an Audit of 2016 and 2017 stating that funds had been used inappropriately from the Liquid Fuels account and would need to be repaid to the Liquid Fuels account in the amount of \$11,014.00. The representative stated that an Audit and letter were mailed to the Borough in March of 2019 regarding this matter and that the funds have not been repaid. The letter and Audit were found.

#### **Public Safety**

Motion made by Melodie Berardi to authorize the Secretary to send a letter to all former police officers to return all uniforms, patches, borough property by 3:00 p.m. on March 31, 2021. Seconded by Marianne Gideon. Motion carried.

**K9 Bracelets** - are to be given to Melissa Adamson

**Financial Donations for K9**

Motion made by Mark Hanley that per the request of James Minor who donated \$1,400 dollars to the K9 Fund, the Borough will retain \$400.00 from that donation and return to him \$1,000 from the K9 Fund. Seconded by Amber DeBolt. Motion carried.

**Police Cars**

Motion made by Mark Hanley to notify interested municipalities that sealed bids for the 2018, 2020, 2003 police cars, 'as is' are to be submitted to the Borough office no later than 3:00 p.m. on Friday, April 2, 2021, to be opened at the Borough meeting on April 14, 2021. Seconded by Amber DeBolt. Motion carries.

**TACS/ORI**

Motion made by Mark Hanley to suspend police department from TACS and ORI. Seconded by Melodie Berardi. Motion carried.

**UNFINISHED BUSINESS**

Zoning Map - tabled

Motion made by Melodie Berardi that the council authorize the Secretary to contact Jessica Wright to provide a copy of the contract. Seconded by Amber DeBolt. Motion carried.

Motion made by Amber DeBolt that a letter be sent to former councilman, David Antonini, that any and all borough records, property, items, files, are to be returned to the office by April 2 at 3 p.m. Seconded by Marianne Gideon. Motion carried.

**Police Cadet Reimbursement**

Motion made by Melodie Berardi to reaffirm the hiring of Madison Foster-Alauzen and Hunter Davis as Borough employees in terms of Police Cadets being educated at Westmoreland Community College that was approved at a Borough meeting in 2020, and that W2's were issued to those individuals while attending the Police Academy. Seconded by Mark Hanley. Motion carried.

Mark Hanley compared the 2021 Budget with the recent budget cuts.

Motion made by Mark Hanley that the Secretary/Treasurer and Office Assistant be restored to their normal hours. Seconded by Marianne Gideon. Motion carried.

Motion made by Mark Hanley to continue the meeting at President's call. Seconded by Amber DeBolt. Motion carried.

Respectfully submitted,  
Shelley Anderson, Secretary/Treasurer