

CARMICHAELS BOROUGH

February 24, 2021

Special Meeting

1:00 p.m.

**PLEDGE OF ALLEGIANCE**

**PRESENT:** David Antonini, Marianne Gideon Amber DeBolt, Mark Hanley, Ralph Ewart, Solicitor Dennis Makel

**ABSENT:** Mayor David Jack

**Declaration of Emergency Disaster**

Motion made by Marianne Gideon to approve the Amendment to the Declaration of Emergency Disaster regarding Covid-19, to follow the same timeline as the State of Pennsylvania. Seconded by Mark Hanley. Motion carried.

Motion made by Mark Hanley to adopt the Rules of Conduct for Council meetings. Seconded by Marianne Gideon. Motion carried.

**Tax Collection**

Motion made by Marianne Gideon to rescind a previous motion made on February 10, 2021, regarding the use of Keystone Collections to collect the 2021 Real Estate Taxes. Seconded by Amber DeBolt. Motion carried.

Motion made by Amber DeBolt to utilize the Greene County Treasurer/Greene County Tax Claim Office to collect the Real Estate Taxes for Carmichaels Borough for the year 2021 with the condition that the appropriate procedures be followed pursuant to the Local Tax Collection Law. Seconded by Ralph Ewart. Motion carried.

Motion made by Amber DeBolt to authorize the Solicitor to write a letter to the Tax Collection that the files, Borough equipment and any other Borough property must be delivered to the Carmichaels Borough Office by Monday, March 17, 2021, between the hours of 1:00 - 4:00 pm. If the same is not returned by the said date, the Borough will take appropriate steps to obtain the same soon thereafter. Seconded by Mark Hanley. Motion carried.

David Antonini and Solicitor Makel will contact the Tax Claim Office regarding this matter.

Ralph Ewart left the meeting due to an emergency at 1:40 p.m.

**2020 Audit**

Motion made by Amber DeBolt to use William T. Grimm & Associates as the Auditor for 2020. Seconded by Marianne Gideon. Motion carried.

**Correspondence**

Motion made by Marianne Gideon to accept the Resignation of Lloyd Richards from the Board of Directors of the Municipal Authority effective February 8, 2021. Seconded by Mark Hanley. Motion carried.

Motion made by Mark Hanley to appoint Ryan Christopher to the Board of Directors of the Municipal Authority. Seconded by Marianne Gideon. Motion carried.

**Office Equipment**

Motion made by Marianne Gideon to purchase a new copier for the Borough Office from WB Mason in the amount of \$746.00. Seconded by Amber DeBolt. Motion carried.

Motion made by Mark Hanley to go into Executive Session at 2:20 p.m. to discuss personnel matters.

Ralph Ewart rejoined the meeting at 2:35 p.m.

Council out of Executive Session at 3:50 p.m.

Motion made by Amber DeBolt to reduce the hours of the Carmichaels Borough Police Department to 10 hours per week, effective today, and to reduce the hours of the Code Enforcement Officer to an as-needed-basis. Seconded by Mark Hanley. Motion carried.

Motion to adjourn the meeting at President's call by Mark Hanley. Seconded by Marianne Gideon. Motion carried.

Respectfully submitted,  
Shelley Anderson, Borough Secretary/Treasurer