

CARMICHAELS BOROUGH

Meeting June 10, 2020 – 5:00 p.m.

In-person and Telecommunication

Pledge of Allegiance

PRESENT: Charles Walker, David Antonini, Elizabeth Walker, Amber DeBolt, Bryan Lowe of Harshman Engineering, Officer Robert Toth, Mayor David Jack, Jim Petron

PRESENT BY ZOOM: Marianne Gideon, Code Enforcement Officer Mark Gordon, Solicitor Chris Furman, Tonya Benyi

VISITOR BY ZOOM: Bernie Kurincak

ABSENT: Chief Craig Miller

Motion to Approve the Minutes: Motion made by Elizabeth Walker to approve the Minutes of the last meeting. Seconded by Marianne Gideon. Motion carried.

Motion to Pay the Bills: Motion made by Marianne Gideon to pay the bills. Seconded by Elizabeth Walker. Motion carried.

CORRESPONDENCE:

Insurance Renewal forms from Selective Insurance were received for the Police and Elected Officials.

COMMITTEE REPORTS:

Administration – Allen has completed the shredding and started scanning records for digital retention.

COMMUNITY DEVELOPMENT

Code Enforcement Officer - Mark Gordon presented his report.

Citations filed for 325 North Market Street as well as for E. George Street at the former Presbyterian Church owned by Dr. Imrich. Five court hearings are scheduled.

A resident contacted the office regarding shooting groundhogs in the Borough. All questions regarding firearms are directed to Chief Miller.

Until the Resolution regarding Zoning is enacted he is unable to enforce any zoning matters.

Zoning Ordinance and Map

David Antonini reported that the proposed Zoning Ordinance and updated draft of the Map is ready to be advertised. A few street names are missing from the map that need to be added.

Solicitor Furman reported that Council should consider adopting Resolution 7 regarding the Pending Ordinance Doctrine; send the proposed Zoning Ordinance and Map to the Greene County Planning

Commission for a 45 day review prior to the public hearing; and advertise the public hearing date stating that the Zoning Ordinance and Map will be considered for adoption at that time.

The Zoning Ordinance and Map will be emailed to the Greene County Planning Commission.

Motion made by David Antonini to adopt Resolution 7 – 2020 - Pending Ordinance Doctrine. Seconded by Charles Walker. Motion carried.

Motion made by Charles Walker to advertise the proposed Zoning Ordinance and Map and the public hearing date of August 6, 2020 at 10:00 a.m. to be held at the American Legion with the Ordinance being adopted at that hearing.

Solicitor Furman suggests that the advertisement contain a summary of the Ordinance. It is also recommended posting the Public Notice at the Borough building.

Once the Ordinance is enacted, a signed copy will be provided to the Greene County Planning Commission, the local Magistrate's Office, the Greene County Law Library, the Code Enforcement Officer, one for each member of the Zoning Hearing Board, and a copy for the Borough Office.

Streets – Jim Petron presented his report.

PUBLIC SAFETY

Police – Officer Robert Toth presented the reports for Chief Miller.

David Antonini requested that Officer Toth remind Chief Miller that one of our police officers does not have a badge. Charles Walker stated that it was already approved and needs to be ordered.

A question was raised as to the status of the SOP (State of Procedures). Tonya Benyi states she has been working on the SOP which has about 120 files. Chris Furman confirmed that a copy of the SOP for Cumberland Township was given to the Chief and to Officer Adamson in November 2018.

Council requested that any part of the SOP that has been worked on be emailed to the Borough Office for Council to review and that the SOP be completed by the next meeting on July 8, 2020.

Discussion regarding the need to establish an Internal Affairs Investigation Policy. The Borough purchased Body Cams in 2019 which have not been in use because and a policy was to be established in regard to their use. Chris Furman states that the policy for the use of Body Cams can be part of the SOP and that these policies and SOP need to be completed ASAP.

Police Academy Cadet Program – Two candidates will be sent to the Academy with classes beginning on July 15, 2020 and ending in January 2021 due to the delay of the classes starting because of COVID-19.

SOLICITOR – Chris Furman will draft a Food Truck Ordinance to be adopted separate from the Transient Business Ordinance.

Chris Furman will contact Michael Williams and Ami Cree regarding the questions that have not been completed for the 2016, 2017 and 2018 audits.

HARSHMAN ENGINEERING - Bryan Lowe presented his report.

Documents were received regarding the North Market Street Project from 2019. Bryan will contact Lisa at the Conservation Office regarding the request for more information.

Plans were provided for the expansion of the Borough building.

Three options were presented regarding the matter of water problems with Gooseberry Alley and the Shear Expressions building. The best option will be to mill the alley and repave which would not be completed until sometime in August or September. Bernie Kurincak agreed that once the repairs are complete he will sign a Release of Liability. Bernie will speak with Bryan regarding the amount of milling that needs to be done.

UNFINISHED BUSINESS:

First National Bank - Council members all agree to proceed with the credit cards being issued to Council members, Maintenance and the Secretary with limits being set on the cards as follows: Credit Card limit of \$5,000; David Antonini, Shelley Anderson and Jim Petron will be issued a card with a limit of \$500.00 each.

Animal Ordinance - Motion made by Marianne Gideon to advertise the updated Animal Ordinance to be adopted at the next meeting. Seconded by Amber DeBolt. Motion carried.

Drone Ordinance - Tabled

Parking Ordinance - Tabled

Officer Toth stated that the Parking Enforcement Officer from Waynesburg Borough is willing to train Tonya Benyi.

National Floodplain Insurance, Ordinance and Resolution - Tabled

Public Gathering Application and Public Gathering Ordinance – Motion made by Marianne Gideon to advertise the Public Gathering Ordinance. Seconded by Amber DeBolt. Motion carried.

NEW BUSINESS:

FEMA - Marianne presented report regarding reimbursement of PPE for the Borough and conference calls.

Pig Festival - Greene County Parks and Recreation would like to host the Pig Festival in the Borough on October 10th. Contact persons are Brett Moore and Mary Bokat. Council is in agreement to permit the Pig Festival with the following conditions: Once the Public Gatherings Ordinance is adopted at the July meeting, they must adhere to the Ordinance and it must be held in compliance with the COVID-19 guidelines.

Paving Projects - Bryan Lowe presented the estimates for the 2020 Paving Projects which include N. Market Street, milling and paving; Wood Street, West. Gooseberry Alley; with alternate paving projects of N. Pine Street. Based on the cost of milling and paving and the allocation being received from Act13 Funds -- the Paving Projects will be N. Market Street and Gooseberry Alley. If funds are available then additional paving would be completed on Wood and Pine Streets.

Motion made by Charles Walker to advertise regarding bids for the Paving Projects. Seconded by Marianne Gideon. Motion carried.

Extension of Emergency Declaration - No motion or second was made to extend the Emergency Declaration.

Motion made by Amber DeBolt to go into Executive Session regarding personnel issues at 6:41 p.m. Seconded by Marianne Gideon.

Council came out of Executive Session at 6:49 p.m. and returned to the regular meeting.

Motion made by Amber DeBolt to continue the meeting at President's call. Seconded by Marianne Gideon. Motion carried.

Respectfully submitted,
Shelley Anderson, Borough Secretary